

DEPARTMENT OF ALCOHOL AND DRUG PROGRAMS

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**ADP BULLETIN**

Title BUDGET ACT AMENDMENT DISKETTE FOR FISCAL YEAR 2000-01 COMBINED NEGOTIATED NET AMOUNT AND DRUG MEDI-CAL CONTRACT OR NEGOTIATED NET AMOUNT-ONLY CONTRACT		Issue Date: 8-30-00 Expiration Date: Until Notified	Issue No. 00-29
Deputy Director Approval GLORIA J. MERK, II Program Operations Division	Function: <input type="checkbox"/> Information Management <input type="checkbox"/> Quality Assurance <input type="checkbox"/> Service Delivery <input checked="" type="checkbox"/> Fiscal <input type="checkbox"/> Administration	Supersedes Bulletin/ADP Letter No. 00-04 February 22, 2000	

PURPOSE

This bulletin accompanies the Budget Act Amendment diskette for the first amendment of Fiscal Year (FY) 2000-01 combined Negotiated Net Amount (NNA) and Drug Medi-Cal (DMC) Contract or NNA-only Contract to inform the counties of changes to the diskette and submission processes.

DISCUSSION

The Department of Alcohol and Drug Programs (ADP) has enclosed two diskettes in this package.

The first diskette is the pre-programmed V.1 for transmitting the FY 2000-01 combined NNA and DMC Contract or NNA-only Contract amendment. The data contained on your diskette represents information from your final amendment for FY 1999-00 and information reflected in the Budget Act allocation (ADP Bulletin 00-26 dated 8-14-00) for the FY 2000-01. Please be aware that the NNA and DMC data may have changed due to line additions and deletions explained in the "Funding Line Changes" portion of this document.

The second diskette, labeled FY 2000-01 Budget Forms, contains a Budget Amendment Worksheet, the Quarterly Federal Financial Management Report, and the Narcotics Treatment Program (NTP) DMC Program Budget Summary in Excel format. Instructions are included on the diskette in Word format.

- Use the Budget Amendment Worksheet as a tool to help complete the pre-programmed V.1 diskette and **do not** return the form with your budget amendment package.
- Return the Quarterly Federal Financial Management Report to ADP per instructions on the form.
- Use the NTP DMC Program Budget Summary to identify the proposed NTP budget amount. There is no need to return this form to ADP.

To complete the V.1 Amendment Diskette in PARADOX, you will need an IBM compatible personal computer with WINDOWS software version 3.1 (or higher), a mouse, an EGA monitor (or higher), a WINDOWS compatible printer and PARADOX Runtime. If you no longer have the installation CD for PARADOX Runtime, please contact your county contract analyst.

FUNDING LINE CHANGES FOR FY 2000-01

Due to the new requirement to track federal and State obligations and expenditures by grant award, several changes have been instituted in the funding lines. Substance Abuse Prevention and Treatment (SAPT) Block Grant funding lines 45, 50, 50a, 50b, 50c, 51, 52, 56, and 56b have been changed to include a dash and two additional digits that represent the grant award year (i.e., 45 is now 45-00 for Federal Fiscal Year (FFY) 2000 and 45-01 for FFY 2001 awards). Additional changes are as follows:

New Funding Lines for FY 2000-01

Line 50a-01, combines **SAPT Adolescent Treatment Program** (FFY 2001 award), \$4.7 million and **SAPT Youth Treatment Discretionary** (FFY 2001 award), \$2.6 million for youth treatment.

Lines 50d-00, SAPT Primary Prevention Set-Aside (FFY 2000 award), and **50d-01 SAPT Primary Prevention Set-Aside** (FFY 2001 award), were established to easily identify the requirement for the Primary Prevention Set-Aside.

Lines 62-00, SDFSC Community Based Prevention, and **68a-00, CA Mentor Initiative**, are new to represent the FY 2000 award funds.

Line 80f, Youth Treatment Services SGF, has been added for the purpose of reporting and tracking the \$5.7 million earmarked for youth treatment services only.

Line 90b, Obligated Unexpended CalTOP SGF/Prior FY, is being identified for CalTOP funds not expended in the prior year.

NOTE: Line 80c, State General Fund, will be used to capture the new \$7.7 million Adult Treatment Services Gap SGF funding intended to address gaps in the Adult Treatment Services system.

Changed Funding Lines for FY 2000-01

Line 41c, Perinatal SGF Ongoing includes **Perinatal Expansion Program SGF**.

Line 41g, Women and Children's Residential Treatment Services, SGF. The Legislature appropriated \$6.1 million to continue funding for the existing Women and Children's Residential Treatment Services. These funds cannot be used to match the Federal Financial Participation (FFP) in the DMC program. The ten (10) percent county match requirement ***no longer applies*** to these funds.

Line 56b-00, SAPT Drug Courts (FFY 2000 award), has been changed from line **56b**. The funding for this project ends with the FFY 2000 award. The expenditure period ends June 30, 2001.

Deleted Funding Lines for FY 2000-01

Line 58, DSS/CalWORKs SAPT, has been deleted. These funds are no longer being provided to DSS via an interagency agreement.

Lines 66, SDFSC Friday Night Live, and **68, SDFSC Club Live,** are deleted as these funds are now being awarded via the SAPT block grant.

SAPT BLOCK GRANT UNEXPENDED FUNDS FROM FY 1999-2000

Pursuant to Assembly Bill 1740, (Chapter 52, Statutes of 2000), the Budget Act for FY 2000-01, the Department of Alcohol and Drug Programs must, to the extent permissible under federal statutes and regulations, direct counties to expend up to \$20,935,000 of one-time federal carryover funds for the provision of prevention and treatment services for youth. For the purposes of this funding, youth is defined as persons under 21 years of age. The federal carryover funds are SAPT block grant funds and Safe and Drug-Free Schools and Communities (SDFSC) grant funds. ADP is collaborating with the Fiscal Workgroup to develop tracking systems for counties on these one-time funds for reports required by the Legislature.

Budget Amendment Worksheet

As counties requested at the Block Grant Tracking training sessions, a budget amendment worksheet is included. This form, entitled Budget Amendment Worksheet (see filename: "Budget 2000-2001"), is enclosed on the diskette labeled FY 2000-01 Budget Forms. Use this worksheet as a tool for completion of the pre-programmed Budget diskette. **Do not submit this worksheet to ADP.**

Quarterly Federal Financial Management Report

The Quarterly Federal Financial Management Report replaces the Federal Cash Transactions Report. This form is on the diskette labeled FY 2000-01 Budget forms (see filename: "QFFMR-FY 00-01"). This report will be used by the Department's Auditing staff for monitoring actual expenditures compared to payments issued. If you have any questions, please contact Audit Services Branch, Andy Dill at (916) 324-6406.

Narcotic Treatment Program – All Services

Since Service Codes 40, 45, 46, and 47 are being merged into the single Service Code of 48, a new form has been designed to capture the entire budget amount for the program. This form, NTP DMC Program Summary, is on the diskette labeled FY 2000-01 Budget Forms (see filename for AOD: "NTP-AD 00-01 Budget") (filename for Perinatal: "NTP-P 00-01 Budget").

Based on the data entered on the form, the proposed budget amount will be identified. The only data that must be entered is the following:

- licensed capacity;
- proposed number of Methadone units;
- proposed number of LAAM units;
- proposed number of 10-minute NTP Individual Counseling units;
- proposed number of 10-minute NTP Group Counseling units.

Then enter the results on the fiscal detail pages of the budget in Paradox. Use this worksheet as a tool for completion of the pre-programmed budget diskette. **Do not return this form to ADP.**

The Federal and State Shares for DMC

Congress has altered and the Legislature approved changes in the DMC sharing ratio. The overall average DMC funding split for FY 2000-01 is 48.65 percent SGF and 51.35 percent FFP.

DMC Administrative Cost

DMC counties are now required to report their Administrative Costs associated with their oversight of DMC providers and services. This requires reporting those costs within each DMC provider's budget.

DMC Day Care Habilitative Services

The Budget Act authorized reimbursement for medically necessary day care habilitative (DCH) services as part of the DMC benefit for all DMC eligible clients. Reimbursement for services through the Medi-Cal program is not available until amendments to the State Plan are approved by the federal Health Care Financing Agency and notice is given to the county alcohol and drug program administrators and certified DMC providers. Notice will be made as soon as each approval is obtained.

Programs must be certified for DCH services prior to providing these services in order to receive DMC reimbursement. Programs that are not certified must submit an application and undergo an on-site review prior to certification.

To assure that DMC certification is active and the program is certified to provide DCH services, contact the Licensing and Certification Branch at (916) 322-2911. If determined that program certification has been suspended, the Department will require a written request to reactivate certification. If certification has been terminated, a new application will be necessary.

REFERENCES

FY 2000-01 Combined NNA and DMC Contract Boilerplate and NNA-only Boilerplate.

FY 2000-01 Allocation dated August 14, 2000 ([ADP Bulletin 00-26](#)).

QUESTIONS/MAINTENANCE

When submitting your amended FY 2000-01 contract amendment proposal diskette, please use the enclosed mailer with the ADP label addressed to the attention of **Cindy Felix**.

The NNA/DMC V.1 diskette is due to ADP on or before close of business **Monday, October 16, 2000**. If you have difficulty meeting this deadline, please contact your county contract analyst.

Thank you for your continued assistance and support as we begin the next phase of the FY 2000-01 NNA/DMC contract period.

EXHIBITS

- 1) [Service Codes for FY 2000-01](#)
- 2) [Service Code Descriptions for FY 2000-01](#)
- 3) [Program Codes for FY 2000-01](#)
- 4) [User Instruction Guide](#)
- 5) Pre-programmed V.1 Diskette with mailer
- 6) FY 2000-01 Budget Forms Diskette containing the Budget Amendment Worksheet, the Quarterly Federal Financial Management Report (hard copy enclosed), and the NTP DMC Budget Summary.

DISTRIBUTION

County Alcohol and Drug Program Administrators
Wagerman Associates, Inc.
Director's Advisory Council

